



Employee Self-Service

A small step towards workforce automation



Web-based

Supported in most major browsers (Chrome is preferable)





Mobile App

Available in both, App Store and Play Store



Outline

- Employee Self-Service
- Pay Slip
- Leave Management
- Expenses Management
- User Directory

Employee Self-Service

Daily Attendance

Sign in/ out with location mapping and radius restriction and modify attendance when needed

Daily Attendance Data			
Project Name*	IT/Aakash Management	Date*	27/12/2019
Attendance Type*	Office	Employee Code	ITA-M2705
Employee Name	C- Mukesh Kulal		
Current Location	Tagore nagar, Nehru Nagar, Kanjurmarg East, Mumbai, Maharashtra 400042, India		
In Time	09:28:46	Sign In Location	Rynox Gears, 711, Dhamji Shamji, WING-B LBS Marg, Ambed
Out Time	00:00:00	Sign Out Location	
Working Hours	00:31		
Record Creation Time	27/12/2019 07:32	Record Modified Time	27/12/2019 09:28
DSR	0.00	Daily Expenses IOU	0.00
Remarks		Status	Sign in <input type="checkbox"/> HISTORY
Meeting Updates	1.00	Yesterdays Meeting Updates	1.00
Pending Forecast Closure	1.00		

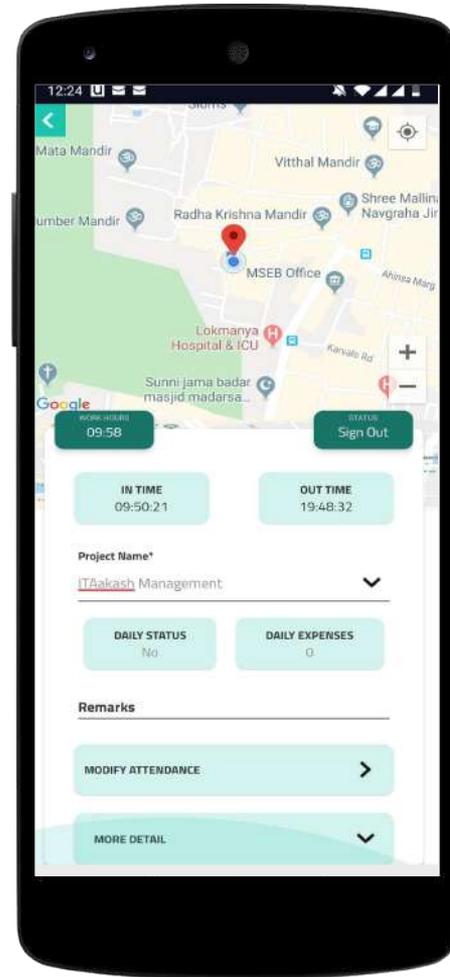
Sign Out

Checkin

Sign In/ Out with Browser Location

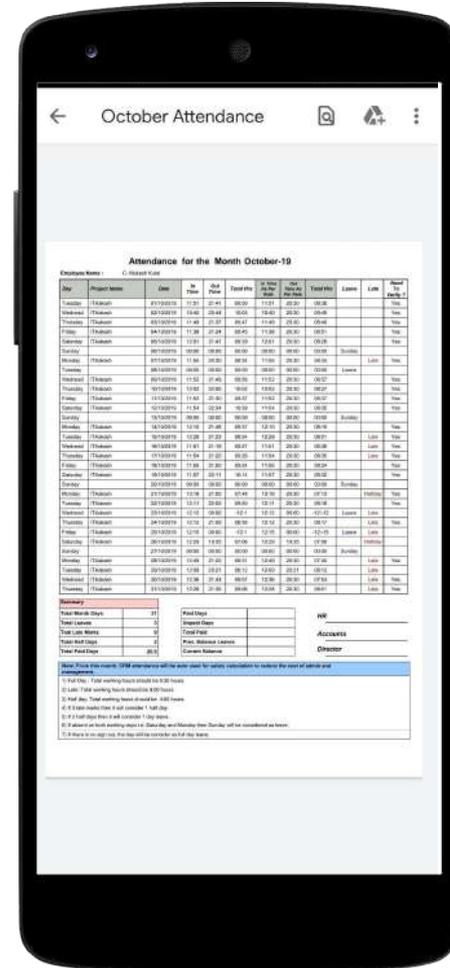
Sign In / Out 01

- Sign in or Sign out with GPS location
- Modify Attendance with approval
- Sign-In restriction for signing in within a specific radius



Attendance Report 01

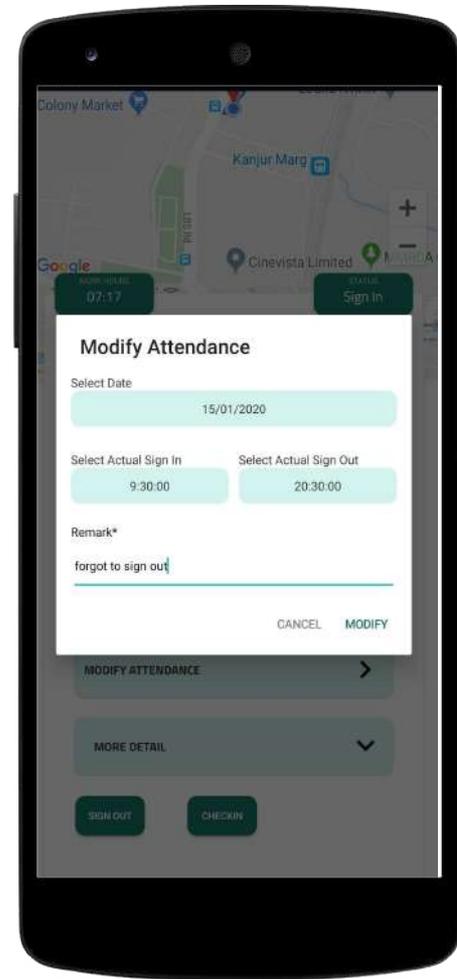
Displays list of daily attendance records





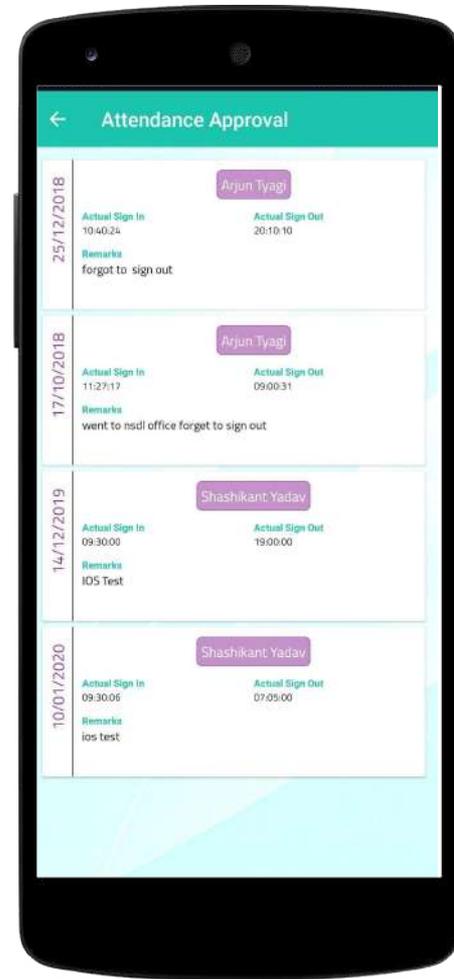
Modify Attendance 01

Modify attendance records



Attendance Approval 01

Approve attendance records



Biometric Integration

Integration with various biometric devices.

Fetching data automatically from any location to our servers within seconds and reflecting in the Biometric Reports.

Biometric Devices Supported

- 1) eSSL devices with Push API
- 2) Matrix devices with Push API





eSSL Devices with Push API



Matrix Devices with Push API

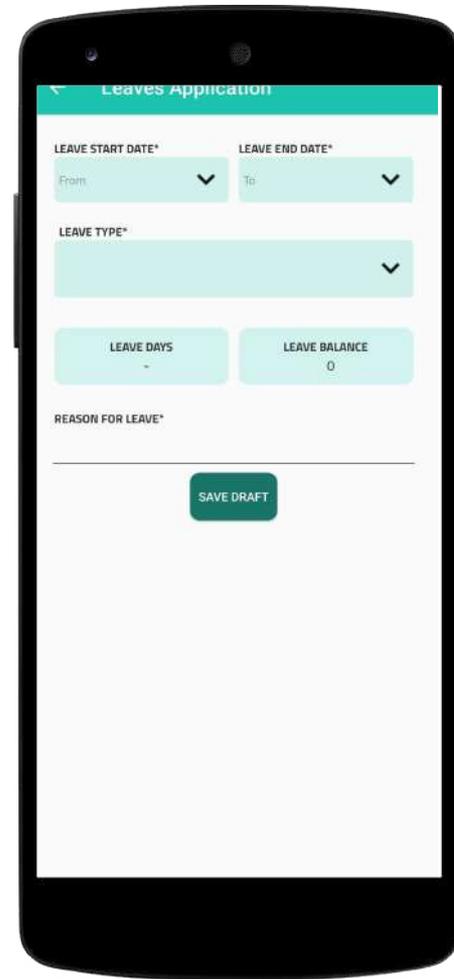
Leaves Management

Easy management of leaves.



Apply Leave 01

Apply for leave from this screen



The image shows a smartphone screen with a 'Leaves Application' form. The form is titled 'Leaves Application' and has a teal header bar. It contains several input fields and buttons:

- LEAVE START DATE***: A date picker field with 'From' and a dropdown arrow.
- LEAVE END DATE***: A date picker field with 'To' and a dropdown arrow.
- LEAVE TYPE***: A dropdown menu with a teal background and a dropdown arrow.
- LEAVE DAYS**: A text field displaying '-'. The label 'LEAVE DAYS' is above the field.
- LEAVE BALANCE**: A text field displaying '0'. The label 'LEAVE BALANCE' is above the field.
- REASON FOR LEAVE***: A large text area for entering the reason for leave.
- SAVE DRAFT**: A teal button located at the bottom of the form.

Leaves Claimed

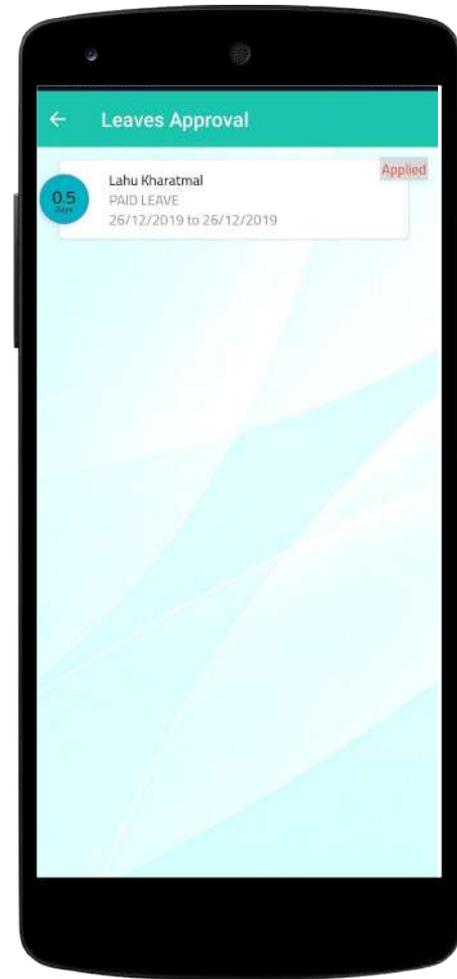
01

Displays the list of claimed leaves



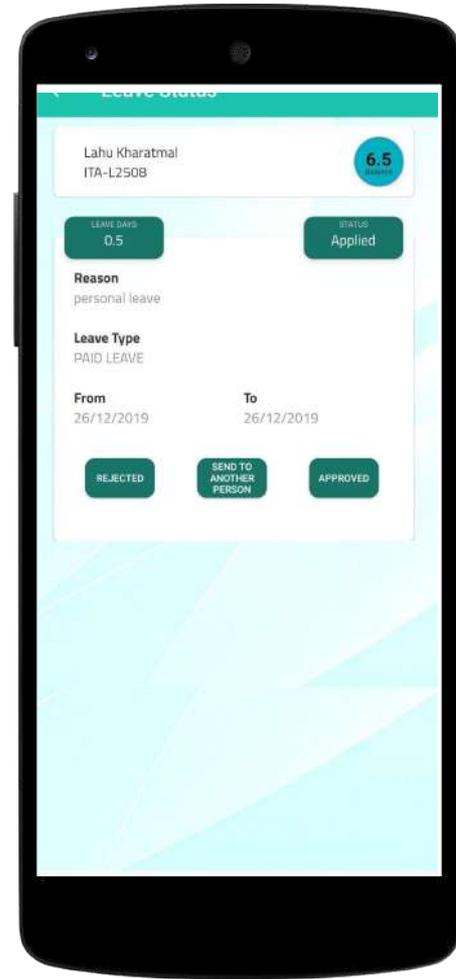
Leaves Approval 01

Leaves which require approval will be listed here. Team members will apply for leaves and can check the status of its approval.



Leaves Approval 02

Additional details of leave approval will be displayed here.



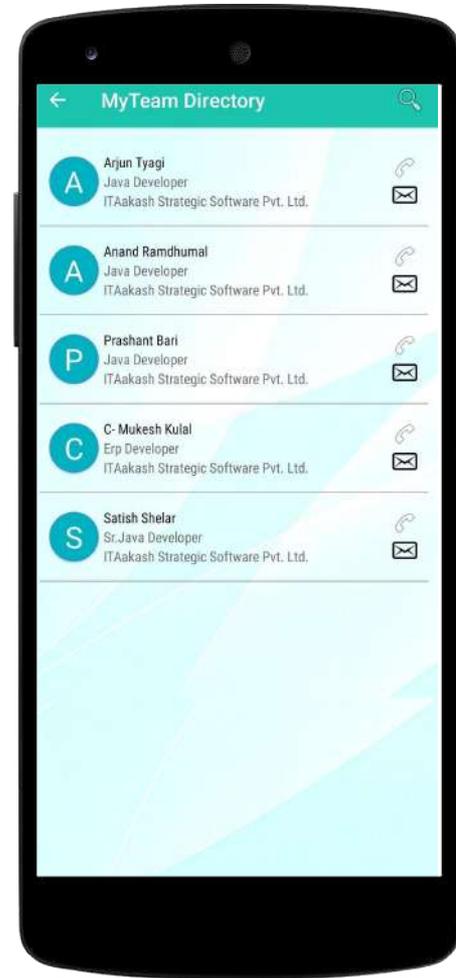
Team Directory

Team Directory.

Stay in touch with your team members through either email or call.

Team Directory 01

List any research or data that can support the need for a solution.



User Directory

Users directory to search any employee within organization.

Easy to find any person in the organization

User Directory

01

List of team members who you can contact directly.



Expenses Management

Easy way to claim expenses.

Daily Attendance Data

Project Name* ITAakash Management Date* 27/12/2019

Attendance Type* Office Employee Code ITA-M2705

Employee No. [Empty]

Petty Cash

Voucher No. Auto Project Name* ITAakash Management

Branch Name Mumbai HO Name of Company ITAakash Strategic Software Pvt. Ltd.

IOU Ledger Name ITA-M2705-IOU-C- Mukesh Kular Budget Applicable

Voucher Date 27/12/2019 Reporting Manager Ashvin Gami

Employee Login mukesh

IOU (Advance Request)

Expense Summary + -

Sr. No	Particulars	Expense Amount	Approved Amount	Expense Ledger*	Bill Attachment
1	Auto Fare	0.0	0.0	Travelling and Boarding Exp	Upload

Total Amount 0.0

In Time

Out Time

Narration* Please enter proper Narration....

Working Hou

Record Crea

Unlock FY 1.00 Unlock Project 1.00

DSR Status Auto HISTORY

Save
Attach
Import
Print (1)
Clear

Remarks

Meeting Upd

Pending Forecast Closure 1.00

Sign Out
Checkin

Rows: 15

Expense Claim



Announcements

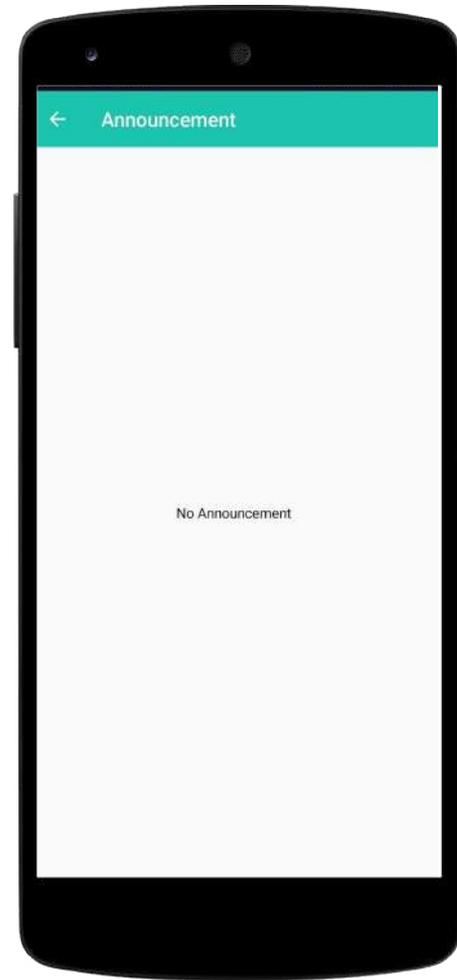
Organization Announcements.

Announcements made by the organization will be reflected here. HR personnel will have access to make announcements directly from the ERP system.

Announcements

01

Announcements made by the organization will appear here.



PaySlip

Payslip for the month

Pay Slip

01

Payslip contains detailed description of an employee's salary components like HRA, LTA, Bonus paid and deductions for a specified time period, usually a month.

← November SalarySlip

ITAakash Strategic Software Pvt. Ltd.
No. 2/3 Business Centre, Near Thane Station,
Sector Thane West, I. B. S. Road, Kurla West (W), Mumbai-400070, Maharashtra

Pay slip for the month of November 2018

Employee Name	G. Anand Mohan	Employee No.	ITA-456789
Designation	Java	Designation	Java Developer
Project Name	HRMS/HRIS	Code	
Date of joining	01/06/2017	Code No.	
Drawn By	A. B.	Payment Date	01/11/2018
Bank a/c No.	1234 5678 9012 3456 7890 1234		

Slip/Type	Amount	Deductions	Amount
Basic Salary	8,000	PF	800
House Rent Allowance	8,000	Deficit Entry Allowance	8,000
Conveyance Allowance	8,000	Provisional Tax	8,000
Medical Expense Allowance	8,000	Others	8,000
Transportation Allowance	8,000	Others	8,000
Special Allowance	8,000	Others	8,000
Leave Travel Allowance	8,000	Income Tax	8,000
CCA Allowance	8,000	Deficit Loan Account	8,000
Other Allowance	8,000	Conveyance Allowance	8,000
Paraphernalia Loan Reversal	8,000		
Unclaimed Salary of October	8,000		
Total Drawals	8,000	Total Deductions	8,000
		Net Salary	8,000

Signature, Date, City

Salary Payment made on November 2018		
Opening b/L	Advance b/L	Report b/L
		Closing b/L

This is system generated statement, hence signature is not required.

ITAakash Strategic Software Pvt. Ltd.

505, D S Business Galleria, Near Huma Adlabs,
Beside Toyo House, L.B.S. Road, Kanjur Marg (W),, Mumbai-400078, Maharashtra, India

Pay slip for the month of November 2019

Employee Name	C- Mukesh Kunal	Employee No	ITA-M2705
Department	Java	Designation	Erp Developer
Project Name	Mumbai HO	Grade	
Date of Joining	01/04/2012	ESIC No	
Gross Salary	1.00	Payable Days	0.00
Bank & A/c No	Hdfc Bank & 50100099800252		
Earnings	Amount	Deductions	Amount
Basic Salary	0.00	PF	0.00
House Rent Allowance	0.00	Deduct Salary Advance	0.00
Conveyance Allowance	0.00	Professional Tax	0.00
Medical Reimbursement	0.00	Others	0.00
Telephone Reimbursement	0.00	ESIC	0.00
Special Allowance	0.00	Welfare	0.00
Leave Travel Allowance	0.00	Income Tax	0.00
CCA Allowance	0.00	Deduct Loan Advance	0.00
Other Allowance	0.00	Correction Amount	0.00
Performance Link Incentives	0.00		
Correction Amount Arrears	0.00		
Total Earnings	0.00	Total Deductions	0.00
		Net Salary	0.00
Rupees Zero Only			
Leave Balance as on 30 November 2019			
Opening - 0.0	Add Leaves - 0.0	Enjoyed - 0.0	Closing - 0.0
This is a system generated statement, hence signature is not required			

Investment Declarations

Investment Declarations for Income Tax Deductions

Ask employees for investment declarations so that income tax deductions can be prevented. It can be locked or unlocked at any time.

Income Tax Declaration

ERP User Login

Please Use Income Tax Generator in Statutory Management For Tax Computation. This is for Edit or Read purpose.

Voucher No	<input type="text" value="Auto"/>	CIT (TDS) Address	<input type="text"/>
Employee Code	<input type="text"/>	Employee Status	<input type="text"/>
Employee Name	<input type="text"/>	PAN No.	<input type="text"/>
Company Email ID	<input type="text"/>	Gender Category	<input type="text"/>
Gender	<input type="text"/>	Generation Date	<input type="text" value="DD/MM/YYYY"/>
Designation	<input type="text"/>	Months Prior Joining Date FY	<input type="text" value="0.00"/>
Joining Date*	<input type="text" value="DD/MM/YYYY"/>	Assessment Year*	<input type="text"/>
Present Address	<input type="text"/>	To Date*	<input type="text" value="DD/MM/YYYY"/>
From Date*	<input type="text" value="DD/MM/YYYY"/>		

Income Tax Calculation

Gross Salary	<input type="text" value="0"/>	Salary Paid Upto Now	<input type="text" value="0"/>
Months Paid Upto Now	<input type="text" value="0.00"/>	Prior Joining Days	<input type="text" value="0"/>
Prior Income Before Joining Date	<input type="text" value="0"/>	Salary for the Year	<input type="text" value="0"/>

Additional Income

Perks	<input type="text" value="0.0"/>	Annual Bonus	<input type="text" value="0.0"/>
Annual LTA	<input type="text" value="0.0"/>	Annual Medical Reimbursement	<input type="text" value="0.0"/>
Rent	<input type="text" value="0"/>	Interest Income	<input type="text" value="0"/>
Total Additional Income	<input type="text" value="0"/>		

Exemptions

Conveyance / Standard Deduction	<input type="text" value="0"/>	Medical Reimbursement	<input type="text" value="0"/>
Leave Travel Allowance -Section 10 (5)	<input type="text" value="0.00"/>	No. of Children	<input type="text" value="0"/>
Months	<input type="text" value="12"/>	Rate	<input type="text" value="0"/>

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Real Estate



Infrastructure



Manufacturing



Prop-Tech ERP Solution
of The Year 2019



Best Construction Software
of The Year 2019



Top 10 ERP Solution
Providers 2018



Certified Member



25 Fastest Growing
Enterprise Software
Companies in
India



IT Partner
2016



IT Market Research &
Product Analysis
2016



Brand of The Year
2014

Contact Us



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